



# North Chicago Firefighters' Pension Fund

Fire Station, 1850 Lewis Avenue, North Chicago, IL 60068

Douglas Winston  
President

John Umek  
Secretary

Dell Urban  
Trustee

Kenneth Robinson  
Trustee/Treasurer

Patrick Michael  
Trustee

## NOTICE OF A REGULAR MEETING OF THE BOARD OF TRUSTEES

The Board of Trustees of the North Chicago Firefighters' Pension Fund will conduct a regular meeting on **Monday, January 7, 2019 at 9:00 a.m.** located in the Fire Station Kitchen, 1850 Lewis Avenue, North Chicago, IL 60064 for the purposes set forth in the following agenda:

### AGENDA

1. Call to Order
2. Roll Call
3. Public Comment
4. Approval of Meeting Minutes
  - a. October 1, 2018 Regular Meeting
  - b. Semi-Annual Review of Closed Session Meeting Minutes
5. Treasurer's Report
  - a. First Midwest Bank Report
6. Accountant's Report – Lauterbach & Amen, LLP
  - a. Monthly Financial Report
  - b. Presentation and Approval of Bills
  - c. Additional Bills, if any
7. Investment Report – Tree City Investments
  - a. Quarterly Investment Report
  - b. Review/Update Investment Policy – if needed
8. Attorney's Report – Ottosen Britz
  - a. Annual Timeline Review
  - b. Pension Funding Report
  - c. Client Information Update
9. Communications and Reports
  - a. Statements of Economic Interest
  - b. 2019 IRS Mileage Rate
  - c. Review/Approve – Death Audit Service Authorization
10. Applications for Membership/Withdrawals from the Fund
11. Applications for Retirement/Disability Benefits
  - a. Approve Regular Retirement Benefits – Joshua S. Rickabaugh
12. Old Business
  - a. Update on City's Funding and Transition Plan
13. New Business
  - a. Review/Discussion – Auditing Services
  - b. Approve Annual Cost of Living Adjustments (COLAs) for Pensioners
  - c. Review Trustee Term Expirations and Election Procedures
  - d. Review/Approve Attorney Retainer Agreement
  - e. Annual Servicer Certifications
14. Trustee Training Updates
  - a. Upcoming Training Opportunities
  - b. Update on State/National Pension Issues
15. Closed Session – if needed
16. Adjournment



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## NOTICE OF A REGULAR MEETING OF THE BOARD OF TRUSTEES

The Board of Trustees of the North Chicago Firefighters' Pension Fund will conduct a regular meeting on **Monday, April 1, 2019 at 9:00 a.m.** in the Fire Station Kitchen located at 1850 Lewis Avenue, North Chicago, Illinois 60064, for the purposes set forth in the following agenda:

### AGENDA

1. Call to Order
2. Roll Call
3. Public Comment
4. Approval of Meeting Minutes
  - a. January 7, 2019 Regular Meeting
5. Treasurer's Report
  - a. First Midwest Bank Report
6. Accountant's Report – Lauterbach & Amen, LLP
  - a. Monthly Financial Report
  - b. Presentation and Approval of Bills
  - c. Additional Bills, if any
    - i. Illinois Department of Insurance Compliance Fee
7. Investment Report – Tree City Investments
  - a. Quarterly Investment Report
  - b. Review/Update Investment Policy, if needed
8. Attorney's Report – Ottosen Britz
9. Communications and Reports
  - a. Statements of Economic Interest
  - b. Affidavits of Continued Eligibility
  - c. Review/Approve – Death Audit Service Authorization
10. Applications for Membership/Withdrawals from Pension Fund
11. Applications for Retirement/Disability Benefits
12. Old Business
  - a. Request for Proposals – Auditing Services to be Engaged
  - b. Review of Response to City's Transition Plan Resolution
13. New Business
  - a. Certify Board Election Results – Retired Member Position
  - b. Request from City – RFP for Investment Advisor Services
14. Trustee Training Updates
  - a. Approval of Trustee Training Registration Fees and Reimbursable Expenses
15. Closed Session, if needed
16. Adjournment



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## NOTICE OF A REGULAR MEETING OF THE BOARD OF TRUSTEES

The Board of Trustees of the North Chicago Firefighters' Pension Fund will conduct a regular meeting on **Monday, July 1, 2019 at 9:00 a.m.** in the Fire Station Kitchen located at 1850 Lewis Avenue, North Chicago, Illinois 60064 for the purposes set forth in the following agenda:

### AGENDA

1. Call to Order
2. Roll Call
3. Public Comment
4. Approval of Meeting Minutes
  - a. April 1, 2019 Regular Meeting
  - b. Semi-Annual Review of Closed Session Meeting Minutes
5. Treasurer's Report
  - a. First Midwest Bank Report
6. Accountant's Report – Lauterbach & Amen, LLP
  - a. Monthly Financial Report
  - b. Presentation and Approval of Bills
  - c. Additional Bills, if any
7. Investment Report – Tree City Investments
  - a. Quarterly Investment Report
  - b. Review/Update Investment Policy, if needed
8. Attorney's Report – Ottosen Britz
9. Communications and Reports
  - a. Affidavits of Continued Eligibility
  - b. Active Member File Maintenance
  - c. FOIA Request – Amanda Kass, University of Illinois-Chicago
10. Applications for Membership/Withdrawals from Pension Fund
11. Applications for Retirement/Disability Benefits
  - a. Deceased Pensioner – Jack A. Henderson/Approve Surviving Spouse Benefit – Marion C. Henderson
12. Old Business
  - a. IDOI Annual Statement
13. New Business
  - a. Board Officer Elections – President and Secretary
  - b. FOIA Officer and OMA Designee
  - c. Review Preliminary Actuarial Valuation
  - d. Review of Board Rules Updates
14. Trustee Training Updates
  - a. Approval of Trustee Training Registration Fees and Reimbursable Expenses
15. Closed Session, if needed
16. Adjournment



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4. Approval of Meeting Minutes
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5. Treasurer's Report
  - a. First Midwest Bank Report
6. Accountant's Report – Lauterbach & Amen, LLP
  - a. Monthly Financial Report
  - b. Presentation and Approval of Bills
  - c. Additional Bills, if any
7. Investment Report – Tree City Investments
  - a. Quarterly Investment Report
  - b. Review/Update Investment Policy, if needed
8. Attorney's Report – Ottosen Britz
9. Communications and Reports
  - a. Affidavits of Continued Eligibility
  - b. FOIA requests and responses to Amanda Kass (6/20/19) and Larry Stanley (7/31/19)
10. Applications for Membership/Withdrawals from Pension Fund
11. Applications for Retirement/Disability Benefits
  - a. Deceased Pensioner – Jack Henderson/Approve Surviving Spouse Benefit – Marion Henderson
  - b. Approve Regular Retirement Benefit – Joseph Schimanski
12. Old Business
  - a. IDOI Annual Statement
  - b. Review of Board Rules Updates
13. New Business
  - a. Review/Adopt – Resolution Regarding Consolidation of Pension Funds
  - b. Status of QILDRO – Patrick Michael
  - c. Review/Approve Fund Audit (Reilly, Penner & Benton)
  - d. Review/Approve – Actuarial Valuation and Tax Levy Request
  - e. Review/Adopt – Municipal Compliance Report
  - f. Establish 2020 Board Meeting Dates
14. Trustee Training Updates
  - a. Approval of Trustee Training Registration Fees and Reimbursable Expenses
15. Closed Session, if needed
16. Adjournment