



North Chicago Firefighters' Pension Fund

Fire Station, 1850 Lewis Avenue, North Chicago, IL 60068

Douglas Winston
President

John Umek
Secretary

Dell Urban
Trustee

Kenneth Robinson
Trustee/Treasurer

Patrick Michael
Trustee

NOTICE OF A REGULAR MEETING OF THE NORTH CHICAGO FIREFIGHTERS' PENSION FUND BOARD OF TRUSTEES

The Board of Trustees of the North Chicago Firefighters' Pension Fund will conduct a regular meeting on Monday, January 8, 2018 at 9:00 a.m., located in the Fire Station Kitchen, 1850 Lewis Avenue, North Chicago, IL 60064, for the purposes set forth in the following Agenda.

Agenda

Monday, January 8, 2018

1. Call to Order
2. Roll Call
3. Public Comment
4. Review and Approval of Meeting Minutes
 - a. Revised Regular Meeting – April 03, 2017
 - b. Regular Meeting – October 2, 2017
 - c. Semi-Annual Review of Closed Session Meeting Minutes
5. Treasurer's Report
 - a. First Midwest Bank Report
 - b. Confirmation of Tax Levy Amount for Fund – Review of City's Tax Levy Ordinance
6. Accountant's Report – Lauterbach & Amen, LLP
 - a. Monthly Financial Report
 - b. Presentation and Approval of Bills
 - c. Additional Bills, if any
7. Investment Report – Tree City Investments
 - a. Quarterly Investment Report
 - b. Review/Update Investment Policy – if needed
8. Attorney's Report
 - a. Legal Updates
9. Communications and Reports
 - a. 2018 Mileage Rate
 - b. Affidavits of Continued Eligibility
 - c. Statements of Economic Interest – Submission of Required Filers to County
10. Applications for Membership/Withdrawals from the Fund
11. Applications for Retirement/Disability Benefits
 - a. Approval of Surviving Spouse Benefits – Cleopatra Poindexter
12. Old Business
 - a. Illinois Department of Insurance Compliance Audit Update
 - b. Reciprocity – Scott Nemeth
 - c. Status of Review of Investment Reporting in Accounting Records and Audits
13. New Business
 - a. Approve Annual Cost of Living Adjustments (COLAs) for Pensioners
 - b. Review Trustee Term Expirations and Election Procedures
 - c. Annual Servicers Certifications from Illinois Finance Entities
 - d. DOI Actuarial Valuation for 2017
 - e. Review and Possible Action on Intercept Process
 - f. Review of Tree City's Investment Agreement
14. Trustee Training Updates
15. Closed Session – if needed
16. Adjournment



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NOTICE OF A REGULAR MEETING OF THE NORTH CHICAGO FIREFIGHTERS' PENSION FUND BOARD OF TRUSTEES

The Board of Trustees of the North Chicago Firefighters' Pension Fund will conduct a regular meeting on **Monday, April 2, 2018 at 9:00 a.m.**, located in the Fire Station Kitchen, 1850 Lewis Avenue, North Chicago, IL 60064, for the purposes set forth in the following Agenda.

Agenda

1. Call to Order
2. Roll Call
3. Public Comment
4. Review and Approval of Meeting Minutes
 - a. Regular Meeting – January 8, 2018
 - b. Special Meeting – March 8, 2018
5. Treasurer's Report
 - a. First Midwest Bank Report
 - b. Preparation for DOI Annual Statement, Audit and Actuarial Processes
6. Accountant's Report – Lauterbach & Amen, LLP
 - a. Monthly Financial Report
 - b. Presentation and Approval of Bills
 - c. Additional Bills, if any
 - i. Illinois Department of Insurance Compliance Fee
7. Investment Report – Tree City Investments
 - a. Quarterly Investment Report
 - b. Review/Update Investment Policy – if needed
8. Attorney's Report
 - a. Legal Updates
9. Communications and Reports
 - a. Affidavits of Continued Eligibility
 - b. Statements of Economic Interest
 - c. Status of Reappointments of Appointed Member Positions
10. Applications for Membership/Withdrawals from the Fund
 - a. Contribution Refund – Tony Deram
11. Applications for Retirement/Disability Benefits
 - a. Review/Approve – Underpayment for Benefits – David Biggs and Otis Moore
12. Old Business
 - a. Review and Possible Action on Intercept Process
13. New Business
 - a. Discussion/Possible Action – Request for Proposals for Accounting & Actuarial Services
 - b. Certify Board Election Results – Active Member Position
 - c. Board Officer Elections – President & Secretary
 - i. FOIA Officer & OMA Designee
14. Trustee Training Updates
15. Closed Session – if needed
16. Adjournment



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NOTICE OF A SPECIAL MEETING OF THE BOARD OF TRUSTEES

The Board of Trustees of the North Chicago Firefighters' Pension Fund will conduct a special meeting on **Tuesday, May 15, 2018 at 10:00 a.m.**, located in the Fire Station Kitchen, 1850 Lewis Avenue, North Chicago, IL 60064, for the purposes set forth in the following Agenda.

Agenda

1. Call to Order
2. Roll Call
3. Public Comment
4. Discussion/Possible Action of Refund Interest Rate – John Peterson
5. Retirement Application – Christopher Shearer
6. Discussion/Possible Action of Intercept Process
7. Closed Session – if needed
8. Adjournment



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NOTICE OF A REGULAR MEETING OF THE BOARD OF TRUSTEES

The Board of Trustees of the North Chicago Firefighters' Pension Fund will conduct a regular meeting on **Monday, July 2, 2018 at 9:00 a.m.**, located in the Fire Station Kitchen, 1850 Lewis Avenue, North Chicago, IL 60064, for the purposes set forth in the following Agenda.

Agenda

1. Call to Order
2. Roll Call
3. Public Comment
4. Review and Approval of Meeting Minutes
 - a. April 2, 2018 Regular Meeting
 - b. May 15, 2018 Special Meeting
 - c. Semi-Annual Review of Closed Session Meeting Minutes
5. Treasurer's Report
 - a. First Midwest Bank Report
6. Accountant's Report – Lauterbach & Amen, LLP
 - a. Monthly Financial Report
 - b. Presentation and Approval of Bills
 - c. Additional Bills, if any
 - d. Status of DOI Annual Statement
7. Investment Report – Tree City Investments
 - a. Quarterly Investment Report
 - b. Review/Update Investment Policy – if needed
8. Attorney's Report
 - a. Legal Updates
9. Communications and Reports
 - a. Affidavits of Continued Eligibility
 - b. Active Member File Maintenance
10. Applications for Membership/Withdrawals from the Fund
11. Applications for Retirement/Disability Benefits
12. Old Business
 - a. Review and Possible Action on Intercept Process
 - b. Discussion/Possible Action – Request for Proposals for Accounting, PSA & Actuarial Services; Auditing Services; Investment Advisor Services; and Legal Services
13. New Business
 - a. Review and Possible Action of Zabinski Consulting Engagement Letter
 - b. BMO Harris Bank Signature Cards and Resolution Establishing Signatory Authority Update
 - c. Review Preliminary Actuarial Valuation
14. Trustee Training Updates
15. Closed Session – if needed
16. Adjournment



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NOTICE OF A REGULAR MEETING OF THE BOARD OF TRUSTEES

The Board of Trustees of the North Chicago Firefighters' Pension Fund will conduct a regular meeting on **Monday, October 1, 2018 at 9:00 a.m.**, located in the Fire Station Kitchen, 1850 Lewis Avenue, North Chicago, IL 60064, for the purposes set forth in the following agenda.

AGENDA

1. Call to Order
2. Roll Call
3. Public Comment
4. Review and Approval of Meeting Minutes
 - a. July 2, 2018 Regular Meeting
5. Treasurer's Report
 - a. Review and Possible Action – April 30, 2018 Audit
 - b. First Midwest Bank Report
6. Accountant's Report – Lauterbach & Amen, LLP
 - a. Monthly Financial Report
 - b. Presentation and Approval of Bills
 - c. Additional Bills, if any
 - i. Approval of Travel and Per Diem for IPPFA MidAmerican Conference
 - d. IDOI Annual Statement
7. Investment Report – Tree City Investments
 - a. Quarterly Investment Report
 - b. Review/Update Investment Policy – if needed
8. Attorney's Report
 - a. Legal Updates
9. Communications and Reports
 - a. Affidavits of Continued Eligibility
10. Applications for Membership/Withdrawals from the Fund
 - a. Contribution Refund – Nicolas A. Dina
11. Applications for Retirement/Disability Benefits
 - a. Approve Regular Retirement Benefit – Christopher D. Shearer
12. Old Business
 - a. Update on City's Funding and Transition Plan
 - b. Review and Possible Action on Intercept Process
13. New Business
 - a. Review/Approve – Actuarial Valuation and Tax Levy Request
 - b. Review/Adopt – Municipal Compliance Report
 - c. 2019 Board Meeting Dates
14. Trustee Training Updates
15. Closed Session – if needed
16. Adjournment