

# NOTICE OF COMPLAINT



NAME \_\_\_\_\_ DATE \_\_\_\_\_

ADDRESS \_\_\_\_\_

LOCATION (IF DIFFERENT) \_\_\_\_\_

PHONE (Home) \_\_\_\_\_ OTHER \_\_\_\_\_

EMAIL \_\_\_\_\_ Check If Follow-up Required

## COMPLAINT

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Take By: \_\_\_\_\_ Assigned To: \_\_\_\_\_

## ACTION

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Courtesy Call  Field Correction  Notice of Violation  Summons To Court  Active Court

## STATUS

Closed \_\_\_\_\_ Date \_\_\_\_\_

Open \_\_\_\_\_

Photos Taken \_\_\_\_\_

Other \_\_\_\_\_