

For publication on the City of North Chicago's website starting November 15, 2022 through close on December 2, 2022.

**Notice is given that a Request for Qualifications (RFQ) is requested for furnishing professional engineering services for the following project for the City of North Chicago:**

City of North Chicago  
Section No. 19-00169-00-PV  
**Argonne Drive**  
IL Route 131 (Green Bay Road) to IL Route 137 (Sheridan Road)

**Phase II Design Engineering, and an option to perform Phase III construction engineering, in accordance with the Illinois Department of Transportation's Bureau of Local Roads & Streets Policies & Procedures, for Argonne Drive, City of North Chicago, Lake County.**

**The Phase II design and construction will include STP federal funding.**

Three (3) bound paper copies of the SOQ and one (1) electronic .pdf file on a flash drive shall be submitted to:

Mr. Bob Miller  
Interim Public Works Director  
North Chicago Public Works Department  
1850 Lewis Avenue  
North Chicago, IL 60064

Submitted SOQ documents shall be limited to 25 pages (double sided print, and not including covers or fly sheets). Minimum font size shall be 11 pt. The .pdf file shall not exceed 20 MB.

Questions concerning this posting should be submitted no later than November 29, 2022 and directed to:

Mr. Bob Miller – Interim Public Works Director  
Via E-mail: [BMiller@NorthChicago.org](mailto:BMiller@NorthChicago.org)

All questions received will be posted in an addendum on the City's website.

Do not contact any North Chicago staff expressing your firm's interest in the project. Failure to comply with this instruction may disqualify your firm for consideration.

**RFQ SUBMITTALS MUST BE RECEIVED PRIOR TO 3:00 P.M. LOCAL TIME, December 2, 2022.  
SUBMISSIONS RECEIVED AFTER THIS TIME WILL NOT BE CONSIDERED.**

## Project Description

The proposed improvement will reconstruct Argonne Drive from IL Route 131 (Green Bay Road) to Broadway Avenue and Broadway Avenue from Argonne Drive to IL Route 137 (Sheridan Road). The intersection of Argonne Drive and Broadway Avenue will be realigned to provide an improved angle of intersection. Argonne Drive will be reconfigured to have a single through lane, dedicated left turn lanes, buffered bike lanes, pedestrian bumpouts, landscaped medians, and parking lanes, where permitted. There will be no bicycle lanes east of the Robert McClory Bike Path. Sidewalks will be reconstructed along both sides of Argonne Drive and Broadway Avenue. Traffic Signal and Lighting improvements are also planned as identified in the Draft Phase I report.

Construction Stages: The overall project may be constructed in stages. The current proposed LCCOM STP program 2023 – 2027 has four sections of Argonne Drive programmed for construction in FY 2027:

Dugdale to Lewis  
Argonne at Lewis  
Kristan to Jackson  
Broadway (Argonne to IL 137)

Land acquisition is required for the project, and the Phase II work shall include Right-of-Way Documents, Appraisals, Review Appraisal and Negotiation services.

### The RFQ submission shall consist of:

- A cover letter expressing the firm's interest in providing services for the project
- The applicable IDOT prequalifications held by the firm
- Summary of **key** personnel proposed to work on the project with resumes
- Description of similar projects completed with an emphasis on federally funded improvements
- Firm's understanding and approach to the project implementation, design elements, and unique challenges identified by the proposing firm.
- Availability of adequate personnel and resources to do the required work expeditiously
- Statement of overall qualifications for the firm
- Identify any proposed sub-consultants to be used as part of the work

**In accordance with the Local Government Professional Services Selection Act, the RFQ shall not include any information regarding compensation for services.** Upon completion of the review of the submittals, the City will enter into negotiations with the highest ranked firm. Fee negotiations will be based on an independent in-house estimate for the cost of engineering. If negotiations reach an impasse, the City shall terminate negotiations with that firm, and start negotiations with the next highest ranked firm.

Conflict of Interest – The City requires that consultants to submit a disclosure statement with their procedures. The City uses the *IDOT BDE DISC 2 Template* as their conflict of interest form.

Suspension and Debarment – The City shall require verification of suspension and debarment actions to ensure the eligibility of firms selected for projects. The City uses IDOT's CPO's website to verify suspensions and debarments.

The evaluation and selection process will be in accordance with the City's Qualifications Based Selection Procedure for Engineering and Professional Services – federal QBS. These policies and procedures meet the requirements of Chapter 5 of the IDOT Bureau of Local Roads and Streets Manual, 23 CFR 172 and the Brooks Act.

The City's Public Works Department will be responsible for the QBS policies and procedures and will handle management and administration of the contract, and will coordinate with the Director of Public Works for the final procurement for consultant services. Qualifications will be opened and evaluated in private, and all information will be kept confidential until a contract award is made.

The City shall require a minimum three (3) person selection committee. This committee will typically include the City Engineer, Public Works Director and Economic & Community Development Director, but may be adjusted as necessary to include others such as the Senior Planner, and other Utility Foremen.

**No interviews will be conducted.**

A minimum of three firms will be selected as the most qualified from their RFQ submittal, and will be ranked. The basis of quantitative evaluation for this project will be:

- Technical Approach (25%)
- Firm Experience (15%)
- Specialized Expertise (15%)
- Staff Capabilities (Prime/Sub) (25%)
- Work Load Capacity (10%)
- Past Performance (10%)