



**CITY OF NORTH CHICAGO  
1850 LEWIS AVENUE  
NORTH CHICAGO, IL 60064**

**APPLICATION FOR SPECIAL EVENTS**

**Name of Organization:** \_\_\_\_\_

**Date(s) of Event:** \_\_\_\_\_ **to** \_\_\_\_\_

**Set-Up Time and date:** \_\_\_\_\_

**Hours of Operations:** Mon \_\_\_\_\_ Tues \_\_\_\_\_ Wed \_\_\_\_\_ Thurs \_\_\_\_\_

Fri \_\_\_\_\_ Sat \_\_\_\_\_ Sun \_\_\_\_\_

**Event Name and Proposed Location(s)** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**NAME OF PERSON APPLYING:** \_\_\_\_\_

(Street Address)

(City)

(State & Zip)

**Phone Number of Applicant:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**CONTACT PERSON:** \_\_\_\_\_

(Street Address)

(City)

(State & Zip)

**Contacts Number:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Admission / Attendance Cost:** \_\_\_\_\_

**Estimated number of participants:** \_\_\_\_\_ **Carnival rides:** Y N **Animals:** Y N

**Number of carnival rides:** \_\_\_\_\_ **If animals are anticipated, explain types of**

**animals and number of each:** \_\_\_\_\_

\_\_\_\_\_

**Sponsoring Organization Name:**

\_\_\_\_\_  
**ADDRESS**\_\_\_\_\_ **PHONE #**\_\_\_\_\_

**Give a Detailed Purpose and Benefit to the Community for this Event:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
**WILL PARADE TAKE ENTIRE WIDTH OF PARADE:** Yes\_\_\_ No\_\_\_ Unsure\_\_\_

**Route to be traveled:** \_\_\_\_\_

**STARTING POINT**\_\_\_\_\_ **TERMINATION POINT**\_\_\_\_\_

**DISTANCE OF PARADE (APPROXIMATELY):**\_\_\_\_\_

**ARE POLICE NEEDED TO COVER THIS EVENT:** YES \_\_\_ (how many\_\_\_\_\_) NO \_\_\_

**Is the event location crucial to the success of this event? YES or NO (circle one) If yes, please explain.** \_\_\_\_\_

**FEES WILL BE ASSESSED AT THE DETERMINATION OF THIS REQUEST AND ARE DUE PRIOR TO EVENT**

**IS THIS ORGANIZATION NON-PROFIT** \_\_\_ YES \_\_\_ NO

**Signed:**\_\_\_\_\_

\_\_\_\_\_  
**PRINTED NAME**

**Date:**\_\_\_\_\_

**Approved:**\_\_\_\_\_ **cc: Mayor**  
**POLICE CHIEF**

**\* This request is to be approved by Council and requires that it be submitted Wednesday (5 p.m.) prior to date of meeting for approval and proper notification. Event may not take place without approval of Council.\***

**APPLICANT HAS MET THE REQUIREMENTS OF THE ORDINANCES OF THE CITY OF NORTH CHICAGO**

**cc: Mayor**  
**Police Chief**  
**Fire Chief**  
**Public Works Director**

\_\_\_\_\_  
**City Clerk, Lori L. Collins**