

**MINUTES OF THE SPECIAL MEETING OF
THE BOARD OF FIRE AND POLICE COMMISSIONERS OF
THE CITY OF NORTH CHICAGO**

September 15, 2016
Held at the City of North Chicago Police Annex,
1801 Sheridan Road, North Chicago, Illinois

1. Chairwoman Lewis called the meeting to order at 4:06 P.M.
2. Roll call identified the following Commissioners present:
Commissioner Vanderbilt Blanchard
Chairwoman Debra Lewis
Commissioner Nina Hampton-Stokes

Other persons present included:

Attorney Joseph Miller of the law firm of Ottosen-Britz, Ltd.
Dell Urban, Chief, North Chicago Fire Department
Richard Wilson, Chief, North Chicago Police Department
Luis Rivera, Officer, North Chicago Police Department
Kenneth Robinson, Treasurer, City of North Chicago
Tony Theis, Lieutenant, North Chicago Police Department

3. Chairwoman Lewis opened the meeting for Public.

No Public Comments

4. Approval of minutes.
 - a. The minutes from open session of the July 7, 2016 Regular Meeting of the Board of Fire and Police Commissioners were reviewed. Chairwoman Lewis made the motion to approve the minutes as presented, seconded by Commissioner Blanchard. No further discussion. Roll call vote: 3 Yes, 0 No. Motion and minutes approved.
 - b. The minutes from closed session of the July 7, 2016 Regular Meeting of the Board of Fire and Police Commissioners were reviewed. Chairwoman Lewis made the motion to approve the minutes as presented, seconded by Commissioner Hampton-Stokes. No further discussion. Roll call vote: 3 Yes, 0 No. Motion and minutes approved.
 - c. The minutes from open session of the August 15, 2016 Special Meeting of the Board of Fire and Police Commissioners were reviewed. Chairwoman Lewis made the motion to approve the minutes as presented, seconded by Commissioner Blanchard. No further discussion. Roll call vote: 3 Yes, 0 No. Motion and minutes approved.
 - d. The minutes from closed session of the August 15, 2016 Special Meeting of the Board of Fire and Police Commissioners were reviewed. Chairwoman Lewis made the motion to approve the minutes as presented, seconded by

Commissioner Hampton-Stokes. No further discussion. Roll call vote: 3 Yes, 0 No. Motion and minutes approved.

5. Old Business.

Commissioners' action on invoices for Commission services was tabled by consensus to the next meeting, to permit Commissioners the opportunity to review the invoices. Chairwoman Lewis made the motion to table approval of the bills, seconded by Commissioner Blanchard. No further discussion. Roll call vote: 3 Yes, 0 No. Motion and minutes approved.

6. New Business.

- a. Discussion/possible action on future Commissioners' meetings. Following some discussion, the consensus of the Commissioners was to table election of Secretary to the next meeting.
- b. Review/discussion/possible action on appointment of full-time police officers. Tabled until after Closed Session deliberation of candidate pre-employment check results.
- c. Discussion/possible action on appointment of full-time firefighters. Tabled until after Closed Session deliberation of candidate pre-employment check results.
- d. Discussion/possible action on police sergeant promotions. Tabled until after Closed Session deliberation of candidates on the Final Promotion List.
- e. Discussion/possible action on process for appointment of full-time police officers. No action required at this time. The list is exhausted.
- f. Discussion/possible action on process for appointment of full-time firefighters. No action required at this time. The list expires April of 2017. The Commission will review options.
- g. Discussion/possible action on police lieutenant promotions. Tabled until after Closed Session deliberation of candidates on the Final Promotion List.

7. Closed Session. Chairwoman Lewis requested closed session for a discussion concerning the appointment, employment of specific persons for the City of North Chicago [exception 2(c)(1)]. Motion by Chairwoman Lewis, seconded by Commissioner Hampton-Stokes, to enter closed session at 4:54 P.M. to discuss the items noted above per the Open Meetings Act. There being no discussion, a roll call vote: 3 Yes, 0 No. Motion to enter closed session carried.

8. Chairwoman Lewis recalled open session to order at 6:42 P.M. Persons present:

Commissioner Vanderbilt Blanchard
Chairwoman Debra Lewis
Commissioner Nina Hampton-Stokes
Attorney Joseph Miller of the law firm of Ottosen-Britz, Ltd.
Richard Wilson, Chief, North Chicago Police Department
Tony Theis, Lieutenant, North Chicago Police Department

9. Action on items from closed session

- a. Item 8(a), appointment of full-time police officers.

- i. Motion by Commissioner Blanchard, seconded by Chairwoman Lewis, declaring that Candidate Bettasso (#32) has passed his psychological examination and is authorized to have an offer of employment extended as a police officer with the City of North Chicago and authorizing the City's human resources department to proceed with the employment process. There being no further discussion, a roll call vote was taken: 3 Yes, 0 No. Motion carried.

Chief Wilson will notify Candidate Bettasso and HR for notice and to facilitate the process.

- ii. Motion by Commissioner Hampton-Stokes, seconded by Chairwoman Lewis, declaring that Candidate Arenas had failed his psychological and is therefore not eligible for employment with the City of North Chicago. There being no further discussion, a roll call vote was taken: 3 Yes, 0 No. Motion carried.

Letters to be sent to the Candidate and to HR for notice.

- iii. Motion by Chairwoman Lewis, seconded by Commissioner Hampton-Stokes, authorizing the Commission to send the requested records concerning the background check for applicant Patel to Mr. Patel. There being no further discussion, a roll call vote was taken: 3 Yes, 0 No. Motion carried.

b. Item 8(b), appointment of full-time firefighters.

- i. Motion by Commissioner Blanchard, seconded by Chairwoman Lewis, that Firefighter Candidate Herrera (#16) had failed his CPAT examination, and was therefore not eligible for appointment as a full-time firefighter with the Fire Department of the City of North Chicago. There being no further discussion, a roll call vote was taken: 3 Yes, 0 No. Motion carried.

Letter to be sent to the Candidate Herrera and to HR for notice and to facilitate the process.

- ii. Consensus to note for the record that the police department is authorized to contact Candidate Hunt concerning conducting background checks for employment with the City of North Chicago Fire Department.

c. Item 8(c), police lieutenant promotions

Motion by Chairwoman Lewis, seconded by Commissioner Hampton-Stokes, to approve the promotion to Police Lieutenant of Candidate Diez on the North Chicago Police Lieutenant Final Promotion List dated June 5, 2014. There being no further discussion, a roll call vote: 3 Yes, 0 No. Motion carried.

d. Item 8(d), police sergeant promotions.

- i. After review of the pertinent information from the City of North Chicago, a Motion by Commissioner Hampton-Stokes seconded by Chairwoman Lewis, to approve the promotion to Police Sergeant of Candidate Hartman (#3) on the North Chicago Police Sergeant Final Promotion List dated June 8, 2016. There being no further discussion, a roll call vote: 2 Yes, 1 No. Motion carried.

- ii. Motion by Chairwoman Lewis, seconded by Commissioner Hampton-Stokes, finding that Police Sergeant Candidate Mejia (#5) best fit the need for the rank of Sergeant of the next three candidates eligible for promotion on the North Chicago Police Sergeant Final Promotion List dated June 8, 2016, and

