

**MINUTES OF THE OPEN SESSION OF THE REGULAR MEETING OF  
THE BOARD OF FIRE AND POLICE COMMISSIONERS OF  
THE CITY OF NORTH CHICAGO**

May 14, 2015

Held at the City of North Chicago Police Annex,  
1801 Sheridan Road, North Chicago, Illinois

1. Chairwoman Dicker called the meeting to order at 9:02 A.M.

2. Roll call identified the following Commissioners present:

Chairwoman Velma Dicker

Commissioner Vanderbilt Blanchard

Commissioners absent:

Secretary Shawna Huley

Other persons present included:

Attorney Joseph Miller, III of the law firm of Ottosen-Britz, Ltd.

Sergeant Eric Martin, North Chicago Police Department

3. Chairwoman Dicker opened the meeting for Public Comment: Sergeant Eric Martin introduced himself and indicated that he was asked by the Deputy Police Chief to attend the meeting. Sergeant Martin also asked questions concerning the police officer hiring examination to be conducted by the Commission.

4. Approval of minutes.

A motion was made by Chairwoman Dicker, seconded by Commissioner Blanchard, to approve the open session minutes from the regular meeting held April 2, 2015. There being no discussion, a roll call vote was taken on the motion with the following results: Yes – 2, No – 0, Abstain – 0, Absent – 1. Motion to approve the identified minutes carried.

5. Old Business.

a. Discussion/possible action on invoices for Commission services.

A discussion on the invoices was tabled. The Commission had not received any bills. Attorney Miller will check on the status of the bill from the law firm.

6. New Business.

a. Discussion regarding entry level police officer appointments with current list expiring September 2015.

i. A discussion has held on the testing process for the police officer hires. Sergeant Martin made a suggestion regarding the Commission exploring the possibility of lateral hires. The Commission tabled the discussion on lateral hires to first focus on completion of the entry-level police officer examination.

- ii. The Commission discussed an application fee of \$35 for the entry-level police officer applications.
- iii. The Commission authorized the attorney to publish a notice concerning the upcoming entry-level police officer examination as well as publication of a notice on the Blue Line website.
- iv. The Commission discussed and set the time-line for the entry-level police officer examination.
- v. The Commission set the scoring for the entry-level police officer examination as 75 percent for the written examination and 25 percent for the oral interview.

A motion was made by Chairwoman Dicker, seconded by Commissioner Blanchard, to approve the \$35 application fee for the entry-level police officer examination as well as the examination scoring with the written examination worth 75 percent and the oral interview as 25 percent of the total score. There being no discussion, a roll call vote was taken on the motion with the following results: Yes – 2, No – 0, Abstain – 0, Absent – 1. Motion to approve the guidelines for the entry-level police officer examination carried.

- 7. Closed Session. None needed
- 8. Action on items from closed session. Not applicable.
- 9. Adjournment. There being no further business for the Commission, a motion was made by Chairwoman Dicker, seconded by Commissioner Blanchard, to adjourn at 9:38 A.M. A roll call vote was taken on the motion with the following results: Yes – 2, No – 0, Abstain – 0, Absent – 1. Motion carried.

Reminder:

Next Regular Meeting, at the Police Annex at 9:00 A.M. on Thursday, July 1, 2015.

Respectfully submitted,

Joseph Miller, III  
One of the Commission's Attorneys

Approved by the Commission on July 9, 2015.

/S/ Velma Dicker  
Velma Dicker, Chairwoman  
City of North Chicago  
Board of Fire and Police  
Commissioners

ATTEST:

/S/ Vanderbilt Blanchard  
~~Shawna Huley~~ Vanderbilt Blanchard, Secretary *pro Tem*  
City of North Chicago  
Board of Fire and Police Commissioners