

**MINUTES OF THE OPEN SESSION OF THE REGULAR MEETING OF
THE BOARD OF FIRE AND POLICE COMMISSIONERS OF
THE CITY OF NORTH CHICAGO**

April 2, 2015

Held at the City of North Chicago Police Annex,
1801 Sheridan Road, North Chicago, Illinois

1. Chairwoman Dicker called the meeting to order at 9:00 A.M.
2. Roll call identified the following Commissioners present:
Chairwoman Velma Dicker
Commissioner Vanderbilt Blanchard

Commissioners absent:
Secretary Shawna Huley

Other persons present included:
Attorney Brian O'Connor of the law firm of Ottosen-Britz, Ltd.

Chairwoman Dicker recessed the meeting at 9:02 A.M. to retrieve documents needed for the meeting.

Chairwoman Dicker reconvened the meeting at 9:12 A.M.

Other persons present included:
Deputy Chief Richard Wilson, North Chicago P.D. (joined during recess)

3. Approval of Agenda

Secretary Shawna Huley joined the meeting at 9:13 A.M.

A motion was made by Chairwoman Dicker, seconded by Commissioner Blanchard, to approve the agenda as presented. There being no discussion, a roll call vote was taken on the motion with the following results: Yes – 3, No – 0, Abstain – 0, Absent – 0. Motion to approve the agenda carried.

4. Chairwoman Dicker opened the meeting for Public Comment: none was offered.
5. Approval of minutes.

A motion was made by Chairwoman Dicker, seconded by Commissioner Blanchard, to approve the open session minutes from the regular meeting held January 8, 2015. There being no discussion, a roll call vote was taken on the motion with the following results: Yes – 3, No – 0, Abstain – 0, Absent – 0. Motion to approve the identified minutes carried.

A motion was made by Chairwoman Dicker, seconded by Commissioner Blanchard, to approve the open session minutes from the special meeting held January 22, 2015. There being no discussion, a roll call vote was taken on the motion with the following

results: Yes – 3, No – 0, Abstain – 0, Absent – 0. Motion to approve the identified minutes carried.

6. Old Business.

a. Discussion/possible action on invoices for Commission services.

A motion was made by Chairwoman Dicker, seconded by Commissioner Blanchard, to approve the submission and payment of bills by the City in the amount of \$13,212.89 for 4 invoices as follows:

| Invoice from | Amount |
|---|------------|
| Steve Olson, Printer | \$383.00 |
| For Entry-level Firefighter file jackets and applications | |
| Police Consultants | \$4,125.75 |
| For Entry-level Firefighter Written Exam | |
| Attorneys Ottosen-Britz, Ltd. | \$4,495.40 |
| For Legal Services | |
| Sun-Times Media | \$4,208.74 |
| For Published Notices of Entry-level Firefighter Process | |

There being no further discussion, a roll call vote was taken on the motion with the following results: Yes – 3, No – 0, Abstain – 0, Absent – 0. Motion to approve payment of bills carried.

b. Discussion/possible action regarding Final Eligibility Register for firefighter appointments. Tabled temporarily.

7. New Business.

North Chicago P.D. Lieutenant Tony Theis joined meeting at 9:39 A.M.

a. Discussion regarding entry level police officer appointments with current list expiring September 2015.

- i. Chairwoman Dicker shared with the Commissioners a letter from City Mayor Leon Rockingham Jr. asking the Commissioners to hire the next 3 entry-level police officers from the eligibility list.
- ii. Deputy Chief Wilson noted the current eligibility list had only about 7 candidates remaining.
- iii. Secretary Huley will provide Deputy Chief Wilson copies of the current entry-level police officer eligibility list (which expires in September 2015) and the current lateral transfer eligibility list (which expires in October 2015).
- iv. Consensus of the Commission was to have Deputy Chief Wilson contact the candidates on the current entry-level police officer eligibility list to determine the top 3 who are still interested in serving on the North Chicago Police Department.

b. Chairwoman Dicker and Deputy Chief Wilson noted the current entry-level police officer eligibility list expires in September 2015.

- i. General discussion ensued about the need to schedule another exam, with timing being a critical factor.

- ii. The Commissioners, Deputy Chief Wilson and Lieutenant Theis agreed on the need for a special meeting of the Commissioners to be held at the Police Annex at 9:00 A.M. on May 14, 2015.
 - iii. Meeting topics include the follow-on entry-level police officer eligibility list process (including proposed dates for various process activities) as well as the follow-on lateral transfer eligibility list process (including proposed dates for various process activities).
 - iv. Further discussion tabled to the special meeting May 14, 2015.
- c. Discussion regarding police officer lateral transfer appointments with current list expiring October 2015.
 - i. General consensus on the need to establish the follow-on lateral transfer eligibility list process.
 - ii. Further discussion tabled to the special meeting May 14, 2015.

Deputy Chief Wilson and Lieutenant Theis left the meeting.

8. Closed Session. None needed

9. Action on items from closed session. Not applicable.

10. Old Business (continued). Discussion/possible action regarding Final Eligibility Register for firefighter appointments.

- a. Chairwoman Dicker and Commissioner Blanchard provided an update on the on-going entry-level firefighter appointment process.
- b. All components have been completed: orientation, written examination, oral interviews of the subjective component, and applicant submissions for preference points.
- c. The Commissioners reviewed the results of the written test and oral interviews of the subjective component, resulting in the Initial Eligibility Register (or Initial List), concurring with the calculated results.
- d. The Commissioners then reviewed the applicants requests for preference points, with Attorney O'Connor reminding all of the limitation [65 ILCS 5/10-2.1-6.3(h)(5)(2f)] that an applicant may not receive the full amount of experience preference points if the amount of experience preference points awarded would place the applicant higher than an applicant using veteran preference points on the on the eligibility list. The Commissioners reviewed preference point awards and found 1 instance of this limitation: applicant Eddie Arias tentative score of 89.51 (including 3.0 experience points and 0 veterans preference points) could not surpass applicant Orion Rich tentative score of 89.50 (including 1.5 experience points and 5.0 veterans preference points).
- e. The Commissioners reviewed the results of the Initial Eligibility Register (or Initial List), all applicant preference points, and the Final Eligibility Register (or Final List), concurring with the calculated results.
- f. A motion was made by Chairwoman Dicker, seconded by Commissioner Blanchard, to approve the Initial and Final Eligibility Registers to be reformatted for posting by Chairwoman Dicker. There being no further discussion, a roll call vote was taken on the motion with the following results: Yes – 3, No – 0, Abstain – 0, Absent – 0. Motion to approve the Initial and Final Eligibility Registers carried.

11. Adjournment. There being no further business for the Commission, a motion was made by Chairwoman Dicker, seconded by Commissioner Blanchard, to adjourn at 10:36 A.M. A roll call vote was taken on the motion with the following results: Yes – 3, No – 0, Abstain – 0, Absent – 0. Motion carried.

Reminder:

Next Special Meeting, at the Police Annex at 9:00 A.M. on Thursday, May 14, 2015.
Next Regular Meeting, at the Police Annex at 9:00 A.M. on Thursday, July 1, 2015.

Respectfully submitted,

Brian J. O'Connor
One of the Commission's Attorneys

Approved by the Commission on May 14, 2015.

/S/ Velma Dicker
Velma Dicker, Chairwoman
City of North Chicago
Board of Fire and Police Commissioners

ATTEST:

/S/ Vanderbilt Blanchard
~~Shawna Huley~~ Vanderbilt Blanchard, Secretary pro Tem
City of North Chicago
Board of Fire and Police Commissioners