

**MINUTES OF THE OPEN SESSION OF THE SPECIAL MEETING OF
THE BOARD OF FIRE AND POLICE COMMISSIONERS OF
THE CITY OF NORTH CHICAGO**

March 24, 2014

Held in the West Conference Room of the City of North Chicago,
1850 Lewis Avenue, North Chicago, Illinois

1. Chairwoman Dicker called the meeting to order at 11:32 A.M.
2. Roll call identified the following Commissioners present:
Chairwoman Velma Dicker
Secretary Shawna Huley
Commissioner Vanderbilt Blanchard

Other persons present included:

Attorneys Joseph Miller and Brian O'Connor of the law firm of Ottosen-Britz, Ltd.

3. Chairwoman Dicker opened the meeting for Public Comment. No members of the public were present to offer any comment to the Commissioners.
4. Old Business.
 - a. Police lieutenant promotional examination.
 - i. Commissioners Dicker and Huley shared results from the recently completed police lieutenant promotional examination components, which were opened and reviewed in the presence of the full Board of Fire and Police Commissioners.
 - ii. Scores from the written test section (WTS), oral interview section (OIS), chief's points section (CPS), and seniority points section (SPS) were reviewed in sequence.
 - iii. Each of the four component sections were weighted: WTS at 45%, OIS at 35%, CPS at 10%, and SPS at 10%.
 - iv. Results of the four component sections were as follows.

Component & Weight	Test ID #	Candidate Last Name	Raw Score	Weighted Score
WTS (45%)	104	Thomas	69.72	31.3740
	103	Dietz	67.89	30.5505
	101	Nash	63.30	28.4850
	102	Martin	51.38	23.1210
OIS (35%)	104	Thomas	79.24	27.7340
	103	Dietz	80.21	28.0735
	101	Nash	77.78	27.2230
	102	Martin	77.29	27.0515
CPS (10%)	104	Thomas		4.0000
	103	Dietz		10.0000
	101	Nash		2.0000
	102	Martin		9.0000
SPS (10%)	104	Thomas		10.0000
	103	Dietz		10.0000
	101	Nash		10.0000
	102	Martin		10.0000

Having the net results summarized as follows, in descending order of total score. These results essentially being the "Preliminary Lieutenant Promotion List."

Test ID #	Candidate Last Name	WTS Score	OIS Score	CPS Score	SPS Score	Total Score
103	Dietz	30.5505	28.0735	10.0000	10.0000	78.6240
104	Thomas	31.3740	27.7340	4.0000	10.0000	73.1080
102	Martin	23.1210	27.0515	9.0000	10.0000	69.1725
101	Nash	28.4850	27.2230	2.0000	10.0000	67.7080

A motion was made by Chairwoman Dicker, seconded by Secretary Huley, to approve the Preliminary Lieutenant Promotion List, and directing the Secretary to post and mail copies of said List to each of the four candidates. There being no further discussion, a roll call vote was taken on the motion with the following results: Yes – 3, No – 0, Abstain – 0, Absent – 0. Motion approved.

- b. Request to hire next available candidate on the police department new hire list.
 - i. Secretary Huley advised the Commission that 1 of the 5 candidates on the police department new hire list which the Commission had been directed in writing by the Mayor to extend a conditional offer of employment had declined the offer, citing recent employment with another entity.
 - ii. Attorney O'Connor noted that the Commission's prior action had been to authorize a conditional offer of employment to the 5 candidates identified by the Mayor, but to also authorized the Police Department at the request of the Deputy Police Chief to begin background investigation on the sixth candidate due to historical loss of a candidate to other employment.
 - iii. A motion was made by Secretary Huley, seconded by Chairwoman Dicker, to authorize a conditional offer of employment be extended to the sixth candidate on the police department's new hire list, and also to authorize the Police Department to begin background investigation on the seventh candidate. There being no further discussion, a roll call vote was taken on the motion with the following results: Yes – 3, No – 0, Abstain – 0, Absent – 0. Motion approved.
- c. Commission billing and financing.
 - i. The Commission and Attorney Miller noted that some invoices had already been approved for payment, namely for publishing notice of the police promotional exam by the Sun Times and for services by the Commission's attorneys, Ottosen-Britz.
 - ii. Secretary Huley reviewed several invoices pending Commission approval for payment as follows.

Item	Description of Invoice	Amount
1	Police Consultants for Police Lieutenant Written Test Section Component	\$ 5,445.60
2	Village of Deerfield Police Chief John J. Sliozis for Oral Interview Section Component	\$ 350.00
3	Illinois Fire and Police Commission Association for books to and for Commissioners	\$ 255.00
4	Illinois Fire and Police Commission Association for annual membership fee	\$ 375.00

5	C&L Reporting for transcription of records from 11/11/2013, 11/18/2013, 11/25/2013 and 11/26/2013	\$ 976.75
6	C&L Reporting for transcription of records from 12/11/2013 and 1/24/2014	\$ 249.80
7	Attorney William Franks for 31.6 hours of services rendered from 7/08/2013 to 1/13/2013	\$ <u>4,740.00</u>
	TOTAL	\$12,392.15

- iii. The Commissioners accepted the validity of invoice items 1 through 6.
 - iv. For item 7, Chairwoman Dicker and Secretary Huley voiced concerns pertaining to services performed and advice rendered by attorney William Franks to the Commission for the period claimed. Discussion ensued including a review of Attorney Franks' invoices. Consensus of the Commission was to approve payment to Attorney Franks for services rendered prior to the Commission's termination of his service with the Commission notwithstanding the concerns discussed by the Commissioners.
 - v. A motion was made by Chairwoman Dicker, seconded by Secretary Huley, to recommend that the City pay the above Commission's invoices in and amount totaling \$12,392.15, notwithstanding the concerns noted. There being no further discussion, a roll call vote was taken on the motion with the following results: Yes – 3, No – 0, Abstain – 0, Absent – 0. Motion approved.
- d. Discussion of Closed Session items.
- i. Attorney Miller advised the Commission there was no need for closed session.
 - ii. The Commission and Attorney Miller noted that the issue relating to the "Appointment and employment of specific employees of the City" had been addressed and fully resolved by the Commission in its open session discussion of the police lieutenants' promotional examination as memorialize above.
 - iii. Attorney Miller updated the Commission on the status of Pending litigation – Lake Co. Cases 13CH3485 & 13L0948.
 - iv. Case 13CH3485: Attorney Miller explained that the Commission had addressed the Lake County State's Attorney's concerns and he anticipated the case would be dismissed in court on April 4, 2014.
 - v. Case 13L0948. Attorney Miller advised the Commission that Officer Sain's attorney had not appeared in court for the last hearing. Attorney Miller noted that if Officer Sain's attorney failed to appear for the next court hearing on this case that the court would likely dismiss the case. Attorney Miller advised the Commission that attorneys with Ottosen-Britz have filed a Motion to Dismiss the case as a separate and distinct action in this matter.
5. Closed Session. There was no closed session.
6. Action on items from closed session. Not applicable.

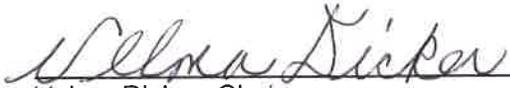
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7. Adjournment. There being no further business for the Commission, a motion was made by Chairwoman Dicker, seconded by Commissioner Blanchard, to adjourn at 12:50 P.M. A voice call vote was taken on the motion with the following results: Yes – 3, No – 0, Abstain – 0, Absent – 0. Motion carried.

Respectfully submitted,

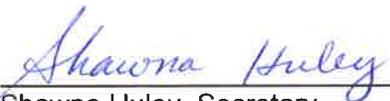
Brian J. O'Connor
One of the Commission's Attorneys

Approved by the Commission on April 3, 2014.



Velma Dicker, Chairwoman
City of North Chicago
Board of Fire and Police Commissioners

ATTEST:



Shawna Huley, Secretary
City of North Chicago
Board of Fire and Police Commissioners