

**MINUTES OF THE OPEN SESSION OF THE REGULAR MEETING OF  
THE BOARD OF FIRE AND POLICE COMMISSIONERS OF  
THE CITY OF NORTH CHICAGO**

March 6, 2014

Held in the Police Training Room of the City of North Chicago,  
1850 Lewis Avenue, North Chicago, Illinois

1. Chairwoman Dicker called the meeting to order at 9:00 A.M.
2. Roll call identified the following Commissioners present:  
Chairwoman Velma Dicker  
Secretary Shawna Huley  
Commissioner Vanderbilt Blanchard

Other persons present included:

Attorney Joseph Miller of the law firm of Ottosen-Britz, Ltd.  
Richard Wilson, Deputy Chief of Police  
North Chicago Police Lieutenant Kurt Nash  
North Chicago Police Officer Carl Sturt, Treasurer, North Chicago F.O.P. Lodge 31  
Member of the public Ralph Peterson

3. Chairwoman Dicker opened the meeting for Public Comment.

Member of the public Ralph Peterson addressed the Commission.

- a. He advised the Commission and audience that he was taking steps to make sure that the Commission follows all of the required rules and steps in doing their job.

There was no further public comment.

4. Approval of minutes.
  - a. A motion was made by Chairwoman Dicker, seconded by Commissioner Blanchard, to approve the open session minutes from the February 6, 2014 meeting, as presented.  
There being no further discussion, a roll call vote was taken on the motion with the following results: Yes – 3, No – 0, Abstain – 0, Absent – 0. Motion to approve the identified minutes carried.
  - b. A motion was made by Chairwoman Dicker, seconded by Commissioner Blanchard, to approve and retain as confidential the closed session minutes from the February 6, 2014 meetings, as presented. There being no further discussion, a roll call vote was taken on the motion with the following results: Yes – 3, No – 0, Abstain – 0, Absent – 0. Motion to approve the identified minutes carried.

5. Old Business.

- a. Freedom of Information Act (FOIA) requests

- i. Attorney Miller updated the Commission on new FOIA requests submitted to the Commission.
  - ii. Attorney Miller stated that he will timely respond to the new FOIA requests received by the Commission.
- b. Scheduling of promotional exams.
- i. The promotional exams for police sergeant and police lieutenant were scheduled for February 13, 2014. Four candidates took the Lieutenant's examination. No candidates took the Sergeants examination.
  - ii. The Commission received the written test scores from the vendor. Attorney Miller was handed a sealed envelope by Secretary Huley. After opening the envelope, Attorney Miller announced the written examination scores as follows;
 

Candidate 104:	69.72
Candidate 103:	67.89
Candidate 101:	63.30
Candidate 102:	51.38

A motion was made by Secretary Huley, seconded by Chairwoman Dicker, to approve the written examination scores for the Lieutenant's examination. There being no further discussion, a roll call vote was taken on the motion with the following results: Yes – 3, No – 0, Abstain – 0, Absent – 0. Motion to approve the scores carried.
  - iii. The Commission scheduled the oral interview portion of the Lieutenant's promotional examination for March 19, 2014. The Commission scheduled a meeting for March 24, 2014 to review the oral interview scores from the vendor and establish the preliminary Lieutenant promotional list.
  - iv. Secretary Huley expressed dissatisfaction with the vendor engaging in conversation with the police officers prior to the start of the scheduled Sergeant's examination on February 13, 2014. Attorney Miller indicated that he would address the concerns with the vendor.
  - v. Attorney Miller indicated that he would talk to the City Attorney regarding the Chief's points for the Lieutenant's examination.
- c. Invoices for Commission services.
- i. Secretary Huley mentioned she had some bills received which were pending. Chairwoman Dicker advised the Commission of an outstanding invoice she had as well.
  - ii. The Commission reviewed the following bills received;
 

Sun-Times Media:	\$24.00
Police Consultants Incorporated:	\$5,045
Illinois Reporting Services:	\$976.75
Illinois Fire and Police Commission Association:	\$255.00
Illinois Fire and Police Commission Association:	\$310.00
Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd.:	\$191.00
Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd.:	\$230.00
Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd.:	\$379.00
Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd.:	<u>\$9,972.00</u>
<b>Total</b>	<b>\$17,382.75</b>

A motion was made by Chairwoman Dicker, seconded by Secretary Huley, to approve the submission of the bills to the City for payment. There being no further discussion, a roll call vote was taken on the motion with the following results: Yes – 3, No – 0, Abstain – 0, Absent – 0. Motion to approve the submission of the bills carried.

6. New Business.

- a. Commission's 2014 Budget Request.
  - i. Chairwoman Dicker reviewed the Commission's 2013 Budget Request.
  - ii. Chairwoman Dicker noted that 2013 was the first year that the Commission had exceeded its budget.
  - iii. There was a general discussion [Commissioners] about increasing the budget allowance for the Commission to the City of North Chicago. A motion was made by Commissioner Blanchard, seconded by Chairwoman Dicker, to authorize a request for a ten percent increase in funding to the Commission from the City of North Chicago. There being no further discussion, a roll call vote was taken on the motion with the following results: Yes – 3, No – 0, Abstain – 0, Absent – 0. Motion to approve the submission of the budget increase request carried.
- b. Police officer new hire matter.

7. Closed Session.

A motion was made by Chairwoman Dicker, seconded by Commissioner Blanchard, to enter closed session at 9:57 A.M. for the purposes of discussing:

- a. Appointment and employment of specific employees of the City,
- b. Pending litigation – Lake Co. Cases 13CH3485 and 13L0948,
- c. Matters of collective bargaining, and
- d. Review of Closed Session minutes.

A roll call vote was taken on the motion with the following results: Yes – 3, No – 0, Abstain – 0, Absent – 0. Motion carried.

Chairwoman Dicker reconvened open session at 10:01 A.M. in the Police Training Room of the City of North Chicago

8. Action on items from closed session. Chairwoman Dicker announced there was no action on items from closed session.
9. Open Meetings Act Review by the Lake County States' Attorney 's Office
  - a. Assistant State's Attorney Stephen Rice conducted a training session on the Illinois Open Meetings Act before the Commission.
10. Adjournment. There being no further business for the Commission, a motion was made by Commissioner Blanchard, seconded by Chairwoman Dicker, to adjourn at 11:13 A.M. A voice call vote was taken on the motion with the following results: Yes – 3, No – 0, Abstain – 0, Absent – 0. Motion carried.

Respectfully submitted,

Joseph Miller, III  
One of the Commission's Attorneys

Approved by the Commission on April 3, 2014.

Velma Dicker

Velma Dicker, Chairwoman  
City of North Chicago  
Board of Fire and Police  
Commissioners

ATTEST:

Shawna Huley

Shawna Huley, Secretary  
City of North Chicago  
Board of Fire and Police Commissioners