

**MINUTES OF THE OPEN SESSION OF THE REGULAR MEETING OF
THE BOARD OF FIRE AND POLICE COMMISSIONERS OF
THE CITY OF NORTH CHICAGO**

November 6, 2014

Held at the City of North Chicago Police Annex,
1801 Sheridan Road, North Chicago, Illinois

1. Chairwoman Dicker called the meeting to order at 9:21 A.M.

2. Roll call identified the following Commissioners present:

Chairwoman Velma Dicker

Commissioner Vanderbilt Blanchard

Other persons present included:

Attorney Joseph Miller, III of the law firm of Ottosen-Britz, Ltd.

Forest Bruchert, Firefighter candidate

CARL EVANS, ALDEN MAN

3. Approval of Agenda

A motion was made by Chairwoman Dicker, seconded by Commissioner Blanchard, to approve the agenda as presented. There being no discussion, a roll call vote was taken on the motion with the following results: Yes – 2, No – 0, Abstain – 0, Absent – 1. Motion to approve the agenda carried.

4. Chairwoman Dicker opened the meeting for Public Comment.

Forest Bruchert made public comment regarding his removal from the firefighter hiring candidate list

5. Approval of minutes.

A motion was made by Chairwoman Dicker, seconded by Commissioner Blanchard, to approve the open session minutes from the August 7, 2014, meeting as presented. There being no discussion, a roll call vote was taken on the motion with the following results: Yes – 2, No – 0, Abstain – 0, Absent – 1. Motion to approve the identified minutes carried.

6. Old Business.

a. Discussion/possible action on invoices for Commission services.

A discussion was held on the receipt of invoices by the Commission. Specifically, a discussion was held on the invoices from the Attorney and the Illinois Police and Fire Association. A motion was made by Chairwoman Dicker, seconded by Commissioner Blanchard, to approve the submission and payment of bills by the City in the amount of \$8,019. There being no further discussion, a roll call vote was taken on the motion with the following results: Yes – 2, No – 0, Abstain – 0, Absent – 1. Motion to approve payment of bills carried.

b. Discussion on Board of Fire Commission files

A discussion was held on the Commission records. A discussion was held on contact by City staff to the Commission attorney.

c. Discussion on Commission Rules

Attorney Miller informed the Board on legislation that will cause a need for the Commission to revise the rules. The Commission also reviewed and made recommendations for revisions to the rules.

d. Discussion/possible action on retention agreement with the Commission attorney

A discussion was held on entering a retainer agreement for some services provided by the Commission's attorney. A motion was made by Chairwoman Dicker, seconded by Commissioner Blanchard, to enter into a retainer agreement with the Attorney covering attendance at the quarterly regular-Commission meetings and communications with the Commissioners. There being no further discussion, a roll call vote was taken on the motion with the following results: Yes – 2, No – 0, Abstain – 0, Absent – 1. Motion to approve the retainer agreement carried.

e. Discussion/possible action on 2015 meeting schedule

A discussion was held on the meeting schedule for 2015. The Commission decided to move to quarterly meeting for the first Thursday of January, April, July, and October. A motion was made by Chairwoman Dicker, seconded by Commissioner Blanchard, to hold quarterly regular-Commission meetings on the first Thursday of January, April, July and October. There being no further discussion, a roll call vote was taken on the motion with the following results: Yes – 2, No – 0, Abstain – 0, Absent – 1. Motion to approve the 2015 meeting schedule carried.

f. Discussion/possible action on firefighter appointments

A discussion was held on the appointment of firefighters from the firefighter hiring list. A motion was made by Chairwoman Dicker, seconded by Commissioner Blanchard, to authorize the attorney to send conditional offer letters to the next three candidates on the firefighter hiring list. There being no further discussion, a roll call vote was taken on the motion with the following results: Yes – 2, No – 0, Abstain – 0, Absent – 1. Motion authorizing the sending of firefighter conditional offer letters carried.

7. New Business.

- a. A discussion was held regarding actions items for 2015. The Commission discussed the need for the Budget submission to the City. The holding of a firefighter hiring examination in March and the holding of a police officer hiring examination in September.

8. Closed Session. None needed
9. Action on items from closed session. Not applicable.
10. Adjournment. There being no further business for the Commission, a motion was made by Commissioner Blanchard, seconded by Chairwoman Dicker, to adjourn at 10:44 A.M. A roll call vote was taken on the motion with the following results: Yes – 2, No – 0, Abstain – 0, Absent – 1. Motion carried.

Respectfully submitted,

Joseph Miller, III
One of the Commission's Attorneys

Approved by the Commission on January 8, 2014.


Velma Dicker, Chairwoman
City of North Chicago
Board of Fire and Police
Commissioners

ATTEST:


~~Shawnna Huley, Secretary~~ ~~VANDERBILT BLANCHARD~~
City of North Chicago ~~SECRETARY PRO TEM~~
Board of Fire and Police Commissioners