



# North Chicago Firefighters' Pension Fund

Fire Station, 1850 Lewis Avenue, North Chicago, IL 60068

Douglas Winston  
President

John Umek  
Secretary

Dell Urban  
Trustee

Kenneth Robinson  
Trustee/Treasurer

Patrick Michael  
Trustee

## MINUTES OF A SPECIAL MEETING OF THE BOARD OF TRUSTEES NORTH CHICAGO FIREFIGHTERS' PENSION FUND

August 3, 2016

A special meeting of the Board of Trustees of the North Chicago Firefighters' Pension Fund was held on Wednesday, August 3, 2016, at 9:00 a.m., located at 1850 Lewis Avenue, North Chicago, IL 60064, pursuant to notice, for the purpose of conducting special business.

**CALL TO ORDER:** President Douglas Winston called the special meeting to order at 9:06 a.m.

### ROLL CALL:

**PRESENT:** Trustees Douglas Winston, John Umek, Dell Urban, Patrick Michael and Kenneth Robinson

**ABSENT:** None

**ALSO PRESENT:** Board Attorney Carolyn Clifford, Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd.; Firefighter/Paramedic Mary Villarreal, Member of the Fund; Patrick Quilty, Attorney for FF/PM Villarreal

**PUBLIC COMMENT:** There was no public comment.

**VILLARREAL DISABILITY HEARING:** Board Attorney Carolyn Clifford opened the administrative hearing on FF/PM Mary Villarreal's application for a line-of-duty disability hearing. The proceedings were transcribed by a court reporter. She reported to the Board that the City's attorney, Brian Smith, withdrew the City's intervention petition and would not be participating in the hearing. Attorney Clifford then reviewed the hearing process, and introduced into evidence the Board exhibits that had been distributed in advance of the hearing. Mr. Quilty also provided Petitioner exhibits which were admitted into evidence. Mr. Quilty presented FF/PM Villarreal's application to the Board. FF/PM Villarreal testified at the hearing. Dr. Samo, one of the three IME physicians, testified by teleconference at the hearing, at the request of Mr. Quilty.

**CLOSED SESSION:** At 12:00 p.m., a motion was made by Trustee Robinson and seconded by Trustee Urban to enter into closed session under Section 2(c)(4) of the Open Meetings Act (5 ILCS 120/2(c)(4)) to deliberate over the evidence and testimony received in open session. Upon a call of the roll:

**AYES:** Winston, Urban, Robinson, Umek and Michael

**NAYS:** None

**ABSENT:** None

Motion carried.

**RETURN TO OPEN SESSION:** At 12:10 p.m., the Board returned to open session. Trustee Urban made a motion, seconded by Trustee Umek, to grant a line of duty disability pension benefit to FF/PM Mary Villarreal.

Upon a call of the roll:

**AYES:** Winston, Urban, Robinson, Umek and Michael

**NAYS:** None

**ABSENT:** None

Motion carried.

A motion was made by Trustee Urban and seconded by Trustee Robinson to direct the Board's attorney to prepare the written findings and decision to be approved by the Board at a later date. Motion carried by voice vote.

**DOI AUDIT FINDING ON FIDUCIARY OVERSIGHT:** Board Attorney Carolyn Clifford informed the Board that the Illinois Department of Insurance has recently cited pension fund boards for breaching their fiduciary duty in their oversight of their investment professionals. She will be bringing guidance to the Board in the fourth quarter, providing some practical steps pension boards can take to insure they are engaging in and documenting their oversight of their investment professionals.

**CONTRIBUTION REFUND:** *Contribution Refund – Todd Lucassen:* The Board noted that Mr. Lucassen will submit an application for a contribution refund. An update will be provided at the next regular meeting.

**ADJOURNMENT:** A motion was made by Trustee Robinson and seconded by Trustee Urban to adjourn the meeting at 12:30 p.m. Motion carried by voice vote.

Respectfully Submitted,

\_\_\_\_\_  
John Umek, Pension Board Secretary

Date approved: \_\_\_\_\_

*Minutes prepared by Michelle Hawkins, Pension Services Administrator*